

CONFIDENTIAL

ESTATE PLANNING DATA

OF

(Client Name)

**PROVIDED TO
BRYAN CAVE
PRIVATE CLIENT GROUP**

We understand that this questionnaire is designed to provide our attorney with important information for estate planning purposes and that the firm's ability to advise clients with respect to lifetime and testamentary disposition of assets, with minimization of adverse tax consequences, depends on the accuracy of such information. We hereby confirm that such information is substantially correct.

DATED THIS ____ DAY OF _____, 2002.

PERSONAL AND FAMILY INFORMATION

	HUSBAND	WIFE
Full (Legal) Name		
Residence Address		
City, State, Zip		
Residence Telephone		
Employer/Business Name		
Position/Profession		
Business Address		
City, State, Zip		
Business Telephone		
Date of Birth		
Place of Birth		
Citizenship(s)		
Social Security Number		

Marriage Date _____ Place _____

Have you entered into a pre-marital agreement? _____. If so, please supply a copy.

Have you been married previously? (In the case of a divorce, please supply a copy of the decree or describe any ongoing obligations)		
Have you resided in any of the following states during your marriage: Arizona, California, Idaho, Louisiana, Nevada, New Mexico, Texas, Washington or Wisconsin?		
Anticipated Year of Retirement		
State / Country of Residence After Retirement		

ADVISORS AND CURRENT ESTATE PLAN

	HUSBAND	WIFE
Banking Advisor - Name		
Bank		
Address		
Accountant - Name		
Firm		
Address		
Stockbroker - Name		
Firm		
Address		
Insurance Agent - Name		
Firm		
Address		
Physician - Name		
Address		
Safe Deposit Box		
Names on Account		
Bank		
Address		
Do you have a current Will or any Trusts (Describe)?		
Date(s) of signing		
Location of documents		
PLEASE PROVIDE COPIES OF YOUR EXISTING WILLS OR TRUSTS		

**ISSUES TO CONSIDER IN CONNECTION WITH
YOUR ESTATE PLANNING**

Your Disability.

You may direct your doctor and your family to refrain from using "heroic" or other life prolonging procedures and measures in the event you become fatally injured or ill. You should consider whether you would like to have a **"living will"** to express your preferences and directions in these matters. Please indicate what your wishes would be in this situation and any questions you may have about "living wills."

Fiduciaries for You.

Guardians, Conservators, Executors, Personal Representatives and Trustees are referred to as **"fiduciaries."** Generally, a fiduciary is a person or company entrusted with the safekeeping, management and administration of the affairs of others.

A. Executors or Personal Representatives - A Personal Representative (formerly often called an "executor") is the person or company responsible for administering the probate of a decedent's estate, that is, collecting all of the assets, paying debts, filing tax returns and distributing the remainder of the estate according to the terms of a Will (or, if the decedent dies without a Will, by the laws of intestacy). Every estate plan includes a Will. You should consider who might best handle these responsibilities, based upon the nature and complexity of your estate and the qualifications of those you would consider, and you should name alternates in case your choice is unable to serve as Personal Representative at the time of your death. **Please list here in legible form the complete names of these selected persons, their addresses and relationship to you (i.e. brother, father, friend, etc.). Should these persons serve jointly or one at a time?**

B. Attorneys-In-Fact and Trustees - A Conservator is a person appointed by the Probate Court to manage and “conserve” the financial resources of another person who is disabled and cannot do so for himself, and to use those resources for the welfare of the disabled person. You may appoint an “Attorney-in-Fact” by an instrument called a Durable Power of Attorney, as your agent to manage your **business and financial affairs** for you (everything from paying your everyday bills and balancing your checkbook, to paying taxes and making investments), in the event you become incapacitated, so that a Probate Court proceeding to appoint a Conservator is not required.

If you have or create a living Trust, the person you name as Attorney-In-Fact will probably also be named as **Trustee** of the Trust; this person will then assume all responsibilities for managing your financial affairs after you become disabled, and will **also** be responsible for carrying out your Trust instructions and making distributions.

In naming people to as Attorney-In-Fact or Trustee, you should carefully consider their ability to invest and manage finances. You should consider several alternative people, in the event one or another of your choices is unable or unwilling to serve. These persons need **not** be the same as that which would make your personal and medical decisions. **Please list here in legible form the complete names of these selected persons, their addresses and relationship to you (i.e. brother, father, friend, etc.). Should these persons serve jointly or one at a time?**

C. Guardians - A Guardian is a person appointed by the Probate Court to make and be responsible for personal and medical decisions for another person who is incapacitated and cannot do so himself. You may appoint someone in a Durable Power of Attorney for Health Care Matters to make **personal and medical decisions** for you, in the event you become incapacitated, so that a Probate Court proceeding to appoint a Guardian is not required. You should consider several alternates for that responsibility. These persons need **not** be the same as that which would assist you with your financial affairs. **Please list here in legible form the complete names of these selected persons, their addresses and relationship to you. Should these persons serve jointly or one at a time?**

Fiduciaries for Your Minor Children.

A. Guardians - If you have children under the age of 18, you may appoint one or more persons to serve as their **Guardian** in the event of your death or disability, and thus avoid the necessity of a Probate court proceeding to appoint a Guardian. You should also name one or more **Successor Guardians** in case the first is unable to serve. The Guardian does **not** have to be the same person who would manage finances for your children. Please consider who (such as a relative or close friend) might be best able to raise and care for your children and see to their upbringing and education. If you choose a married couple to serve together as Guardian, consider your wishes in the event they divorce or if one of them dies. **Factors to consider** in selecting a Guardian include: the age and health of proposed Guardians; their personal and financial situations; the number and ages of their own children; the ages of your children and the number of them still minors; and the faiths, philosophies and attitudes of everyone involved. **Please list here in legible form the complete names of these selected persons, their addresses and relationship to you. If you designate a couple, should that designation change if the couple divorce, or one spouse dies? If so, please give full name, address and relationship to you of alternative Guardians.**

B. Conservators and Trustees - If you have minor children, your estate plan will include a Trust or similar arrangement to hold property for their benefit in the event of your death. With these arrangements, your family won't have to go to Court to have a **Conservator** appointed to manage the financial resources available to your children. If you execute a Trust, the **Trustee** you name in the Trust would manage finances for your children. If you execute a Will alone, the Will itself will name the **Trustee** and contain provisions governing how property is to be held for your children. In naming people to serve as Trustee for your children, you should carefully consider their ability to invest and manage finances. You should name several alternative people as Trustee, in the event one or another of your choices is unable to serve. These persons need **not** be the same as that which would care for your children as Guardian. **Please list here in legible form the complete names of these selected persons, their addresses and relationship to you.**

Distributions to Your Children After Your Death.

Many people like to distribute portions of their estate to their children at different times; for example, you might direct your Trustee to distribute % at age 23 (or perhaps upon graduation from college), % 5 years later, and the balance 5 years after that. Alternatively, you may wish to retain your children's shares in trust for life. (Your trust could even be set up to continue for as many future generations of your descendants as is permissible under the law of your State.) Consider the **amount** of assets that might be available, and the ages of your children, to select a time frame that is appropriate for your family.

Other issues to consider concerning your children would be: Do you have any children with special educational, medical or physical **needs**? Do you have children from more than one marriage? Do you wish to **disinherit** any of your children or grandchildren or other relatives?

Specific Gifts to Others.

Do you wish to provide in your estate plan for cash gifts, or gifts of other specific property, to individuals or charity? If so, you should make a list of such individuals and organizations, paying careful attention to exact given names, spellings and addresses.

Final Legatees Upon a Disaster.

If all members of your immediate family and descendants do not survive to receive the ultimate distribution of your estate, to what more distant family members, friends or charities should your assets be given? **Please legibly write here the names and addresses of all selected family, friends and/or charities and amounts (in percentage terms) to go to each. If you prefer not to list specific names, we will assume that 1/2 would go to husband's family and 1/2 to wife's family.**

Additional Information.

Please use the following space to note any questions or ideas that may have occurred to you that don't necessarily fit within any of the items mentioned in this memorandum. Other issues for further discussion may include creditor protection or particular estate planning techniques which interest you.

FINANCIAL DETAILS

It is very important to complete this page. We need to have your estimate of the approximate values of your assets (round numbers are fine), as well as the exact way they are owned ((1) either by individuals as separate property, or (2) in joint tenancy or community property). It is most desirable to have all of the following schedules completed, with totals carried back to this page; however, if you don't complete all of the schedules, you nevertheless should complete this page.

ASSETS	JOINT OR COMMUNITY	HUSBAND	WIFE
Tangible personal property (Schedule A)	\$	\$	\$
Cash & Notes (Schedule B)			
Real Estate (Schedule C)			
Securities (Schedule D)			
Proprietorships/partnerships (Schedule E)			
Life insurance (Schedule F)			
Retirement assets/plans (Schedule G)			
Miscellaneous (Schedule H)			
TOTALS	\$	\$	\$
LIABILITIES			
Mortgages (Schedule I)			
Loans/notes (Schedule I)			
Other liabilities (Schedule I)			
TOTALS	\$	\$	\$
NET WORTH	\$	\$	\$

SCHEDULE A - TANGIBLE PERSONAL PROPERTY

	JOINT OR COMMUNITY	HUSBAND	WIFE
Furniture and furnishings	\$	\$	\$
Automobiles			
Works of art or Art collections			
Other collections			
Jewelry and Furs			
Other --describe any unique antiques or heirlooms:			
TOTALS:	\$	\$	\$

SCHEDULE B - CASH & NOTES

CASH ACCOUNTS Bank or Other Institution		TYPE OF ACCOUNT (Checking, Savings, CDs, Money Market)	CURRENT BALANCE		
			JOINT OR COMMUNITY	HUSBAND	WIFE
			\$	\$	\$
NOTES RECEIVABLE & LOANS PAYABLE TO YOU					
OBLIGOR	RATE	DATE DUE			
			\$	\$	\$
TOTAL CASH & NOTES			\$	\$	\$

SCHEDULE C - REAL ESTATE

Indicate estimated value without regard to mortgages (which should be described in Schedule I). Indicate if property is a condominium, cooperative or other restricted ownership.

REAL PROPERTY Address & Location (Is any property located in another state?)		APPROX. COST BASIS	CURRENT MARKET VALUE	CHECK TYPE OF OWNERSHIP:		
				JOINT OR COMMUNITY	HUSBAND	WIFE
1.	Residence	\$	\$			
2.						
3.						
4.						
TOTALS:		\$	\$			

SCHEDULE D - SECURITIES

TYPE OF SECURITY OR INVESTMENT	APPROX. COST BASIS	CURRENT MARKET VALUE	TYPE OF OWNERSHIP		
			JOINT OR COMMUNITY	HUSBAND	WIFE
Publicly Traded Stocks:	\$	\$			
Closely-Held Corporation Stocks - Is the company a C- or S-Corporation? - Are any buy/sell or insurance arrangements in effect? If so, please supply copies.					
Corporate Bonds					
U.S. Government Bonds/Notes/Bills					
Municipal Bonds					
Mutual Funds					
Other (Specify)					
TOTALS:	\$	\$			

SCHEDULE E - PROPRIETORSHIPS/PARTNERSHIPS

Include limited partnerships and tax shelters. Please supply copies of partnership agreements.

DESCRIPTION OF ASSET	APPROX. COST BASIS	CURRENT MARKET VALUE	TYPE OF OWNERSHIP:		
			JOINT OR COMMUNITY	HUSBAND	WIFE
	\$	\$			
TOTALS:	\$	\$			

SCHEDULE F - LIFE INSURANCE

[1] POLICIES INSURING THE LIFE OF HUSBAND

COMPANY	POLICY NUMBER	TYPE OF POLICY (Whole Life/ Term/ Variable Life)	FACE VALUE	CASH VALUE	LOANS	ANNUAL PREMIUM	OWNER	BENEFICIARY
TOTALS:								

[2] POLICIES INSURING THE LIFE OF WIFE

COMPANY	POLICY NUMBER	TYPE OF POLICY (Whole Life/ Term/ Variable Life)	FACE VALUE	CASH VALUE	LOANS	ANNUAL PREMIUM	OWNER	BENEFICIARY
TOTALS:								

[3] POLICIES INSURING HUSBAND & WIFE [SECOND-TO-DIE]

COMPANY	POLICY NUMBER	TYPE OF POLICY (Whole Life/ Term/ Variable Life)	FACE VALUE	CASH VALUE	LOANS	ANNUAL PREMIUM	OWNER	BENEFICIARY
TOTALS:								

SCHEDULE G - RETIREMENT ASSETS/PLANS

EMPLOYER OR COMPANY NAME	HUSBAND OR WIFE	CURRENT VALUE	ANNUAL CONTRIBUTION	DEATH BENEFIT	BENEFICIARY
IRA/Keogh Accounts					
Pension Plans					
401(k) Plans					
Profit Sharing Plans					
Deferred Compensation Arrangements					
Other					
TOTALS:					

SCHEDULE H - MISCELLANEOUS

List estates and trusts where an outright inheritance is expected, and provide estimated value thereof. Also list values where you have powers to control the dispositions of the assets. Please supply copies of relevant wills and trusts.

	HUSBAND	WIFE
Interests in pending probate estates:	\$	\$
Interests in existing trusts:		
Expected interests in future estates or trusts:		
TOTALS:	\$	\$

Have you ever filed U.S. Gift Tax returns? _____ If so, please supply copies.

Do you currently hold any fiduciary positions (executor, trustee, guardian, custodian)? _____

SCHEDULE I - LIABILITIES

List here only significant liabilities, such as mortgages on real estate, notes or loans due to others.

MORTGAGES (Identify property by using numbers listed in Schedule B)	BOTH SPOUSES	HUSBAND	WIFE
1. Residence			
2.			
3.			
4.			
TOTALS:	\$	\$	\$

LOANS & NOTES (Identify Creditor)	BOTH SPOUSES	HUSBAND	WIFE
1.			
2.			
3.			
4.			
5.			
TOTALS:	\$	\$	\$

OTHER LIABILITIES (Include charitable pledges)	BOTH SPOUSES	HUSBAND	WIFE
TOTALS:	\$	\$	\$